

No. DGT-T-11012/6/2021—O/o DIR (CFIs)
Government of India
Ministry of Skill Development and Entrepreneurship
Directorate General of Training

Employment Exchange Building, Pusa
 New Delhi, dated 7th June 2022

To

1. All Regional Directors of RDSDEs
2. All Principals of NSTIs

Subject: Decentralisation of Craftsmen Training Scheme (CTS) Admission – reg.

Sir / Madam,

With reference to the above cited subject, it has been decided to decentralise the Craftsmen Training Scheme (CTS) admission from the academic year 2022. It is further informed that Regional Directorates/HoDs will be responsible for smooth conduct of admission in NSTIs. All RDs will guide Principals of NSTIs and supervise the entire admission process to ensure transparency in work.

2. The CTS admission in NSTIs will be conducted in line with ITI admission Timeline. The details of Admission/Training schedule for the six months, one- and two-year trades of the Craftsmen Training Scheme (CTS) in National Skill Training Institutes (NSTIs) for the session 2022-23/24 is given below:

S. No.	Activity	Timelines (1200 Trg. Hrs / 30 weeks)
1	Online registration and admission of trainees by NSTIs	From June 2022
2	Last date for Admissions	31.07.2022
3	Start of Academic Session	01.09.2022
4	End of Training Session	31.05.2023
5	Data Migration by NSTIs	Up to 31.08.2022
6	Trainee verification and trainee approval	Up to 31.09.2022
7	All India trade Test	June 2023

II. The Training schedule for six months Trades – Session 2022-23:

S. No.	Activity	Timelines (600 Trg. Hrs / 15 weeks)
1	Online registration and admission of trainees by NSTIs	June 2022
2	Last date for admissions	Up to 21.07.2022
3	Start of Academic Session	01.09.2022
4	End of Training Session	16.12.2022
5	Data Migration by NSTIs	Up to 31.08.2022
6	Trainee Verification, Photo Upload and Trainee approval	Up to 30.09.2022
7	AITT	Dec. 2022

(ii) Six months trades (Session II-2023) from 15.02.2023 to 31.05.2023		
S. No.	Activity	Timelines (600 Trg. Hrs / 15 weeks)
1	Online registration and admission of trainees by NSTIs	From 01.01.2023
2	Last date for admissions	31.01.2023
3	Start of Academic Session	15.02.2023
4	End of Training Session	31.05.2023
5	Data Migration by NSTIs	Up to 15.02.2023
6	Trainee Verification, Photo Upload and Trainee approval	Up to 28.02.2023
7	AITT	June 2023

3. NSTIs will publish advertisement of CTS admission notice for the session 2022-23/24 in local newspapers (Hindi/English and Regional languages) for wide publicity. A copy of the advertisement should also be displayed on the Notice Board of Institute. NSTIs may also upload the admission notice on Institute's websites and other social media platforms. **CTS -2022 Prospectus** is attached herewith for more details.

4. **Central Reservation Policy** is followed in the admission process.

5. **Male candidates will also be given admission in NSTI (W)** against the vacant seats (except gender specific trades) after exhausting all women candidates in the list.

6. All NSTI are required to register/admit the candidates on NIMI portal through institute login id.

7. Admission in NSTIs may be allowed only 50% of affiliated trades in case of two-year courses, so that NSTIs can take admission every year.

8. In two-year trades, in same shift/unit, admission and uploading **CANNOT** be done in consecutive years.

9. Students with unique Mobile Number and email ID shall only be admitted and no change in mobile number and email ids allowed till students receive NTC.

10. Once student data viz. name, father name, mother name, DoB, Shift/unit correction each shall not be allowed.

11. NSTIs shall promote women candidates to take admissions in NSTIs to increase their participation in NSTIs admission.


12. For increasing the productivity and efficiency of the industry, availability of skilled manpower is a prerequisite, towards this, it is important to attract the most interested and keen talent for job role and train them accordingly. The NSTIs advised to take proactive steps for addressing information asymmetry in filling available trade (s) / seats through various measures such as the following:

- Advertise through local media, hoardings at prominent places, posters, and banner at secondary schools about the available training options available in each district.

- Encourage district education officer and principals of secondary schools to approach the students and parents for encouraging them seeking admission in NSTIs.
 - Provide appropriate counselling and guidance to the drop outs as well as prospective trainees about the career prospects after vocational training.
 - Co-ordinate with gram panchayats and local bodies for running a mobilisation campaign for admission.
 - Publicise through local channels, radios, print media and brochures.
13. District Skilling Committees may also be involved to take measures on broadening the prospective of NSTIs in their districts.
14. The RDSDEs are requested to sensitise the NSTIs for the admission process and take necessary steps for ensuring data veracity of admitted students.
15. All the concerned are requested to adhere to guidelines issued time to time by MHA and MoFHW with respect to COVID-19.

This issues with the approval of the competent authority.

Yours faithfully,


(Sunil Kumar Gupta)
Director (CFI)

Copy for kind information to:

1. Sr. PPS to Secretary, MSDE
2. Sr. PPS to Director General (Training), DGT
3. Sr. PPS to Deputy Director General, DGT
4. The Director TT Cell, IT Cell, DGT, New Delhi
5. The Executive Director, NIMI, Chennai
6. The Assistant Manager (IT), NIMI, Chennai